

INTERNATIONAL STUDENT GUIDE

2023



EDITORIAL CREDITS

Luciano Schuch - President

Martha Bohrer Adaime - Vice President

Paulo Bayard Dias Gonçalves - Director of International Affairs

Júlio César Cossio Rodríguez - Associate Director of International Affairs

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Student Relations Team

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Communications Team

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Strategic Evaluation and Control Team

Mariana Garghetti Buss - Administrative Assistant

Graphic design and cover

Pedro Souza - Communications Assistant

Assistants:

Isadora Barduil - Communications Assistant

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Delta Marlova do Amaral - Translation Assistant

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Dear student,

Welcome to the Universidade Federal de Santa Maria (UFSM)! We are glad you have chosen our university to undertake a period of study.

In this **International Student Guide**, you will find some important information about **coming to Santa Maria and studying at UFSM**.

We hope you have a **great international experience** with us!

SAI Team

International Affairs Office

Arriving in Brazil

If you are coming by air, one of the options is to land at the **Salgado Filho International Airport (POA)**, in **Porto Alegre**, and take a bus to Santa Maria. You can also take a direct flight to the **Santa Maria Airport (RIA)**, but it is small and has limited flight options.

To consult **bus timetables from Porto Alegre to Santa Maria**, **click here**.

Arriving in Santa Maria

In Santa Maria, there are **two bus stations**: one is located near **downtown** and the other is located in **Camobi** (where UFSM is located). If you are planning on getting off at the **Camobi station**, it is the first stop when you are coming from Porto Alegre and you should let the driver know that you plan to get off there.

Upon arrival in Santa Maria, you will need to obtain the following documents.

Important Documents

Registro Nacional Migratório (RNM)
(National Migratory Registration): this document is issued by the Federal Police. The service must be scheduled in advance (ask your international friend to assist you). Click on “Registro de imigrante detentor de visto temporário” (Registration of immigrants with a temporary visa).

Personal Tax ID Number (CPF): can be requested along with the visa at the Brazilian diplomatic representation in your country. It is also possible to request the CPF through the Brazilian Federal Revenue Office (Receita Federal) website, in [this link](#).

Arriving at UFSM

Make an effort to arrive in Santa Maria **at least one week before your classes begin, so that you can obtain all the necessary documents in time.**

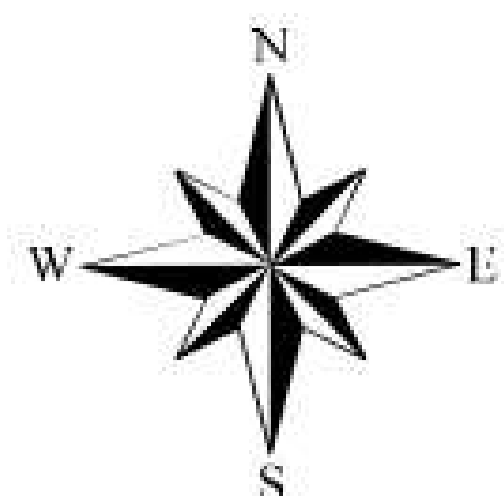
Upon your arrival, you must report to the International Affairs Office (SAI) to deliver your documents and request enrollment.

SAI is in building 47 (Central Administrative Offices), on the 7th floor, room 739.

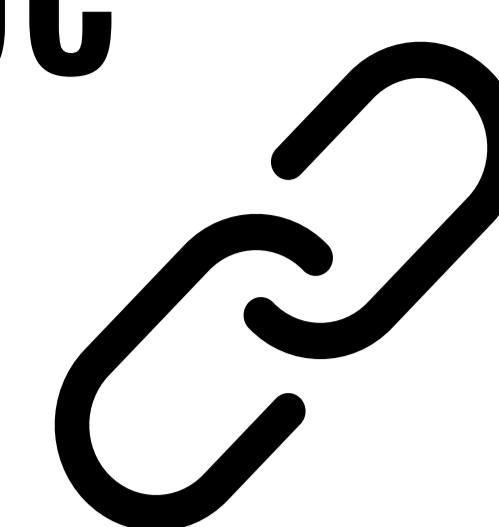
Office hours (from Monday to Friday):

Morning: 8:30 to 11:30 a.m.

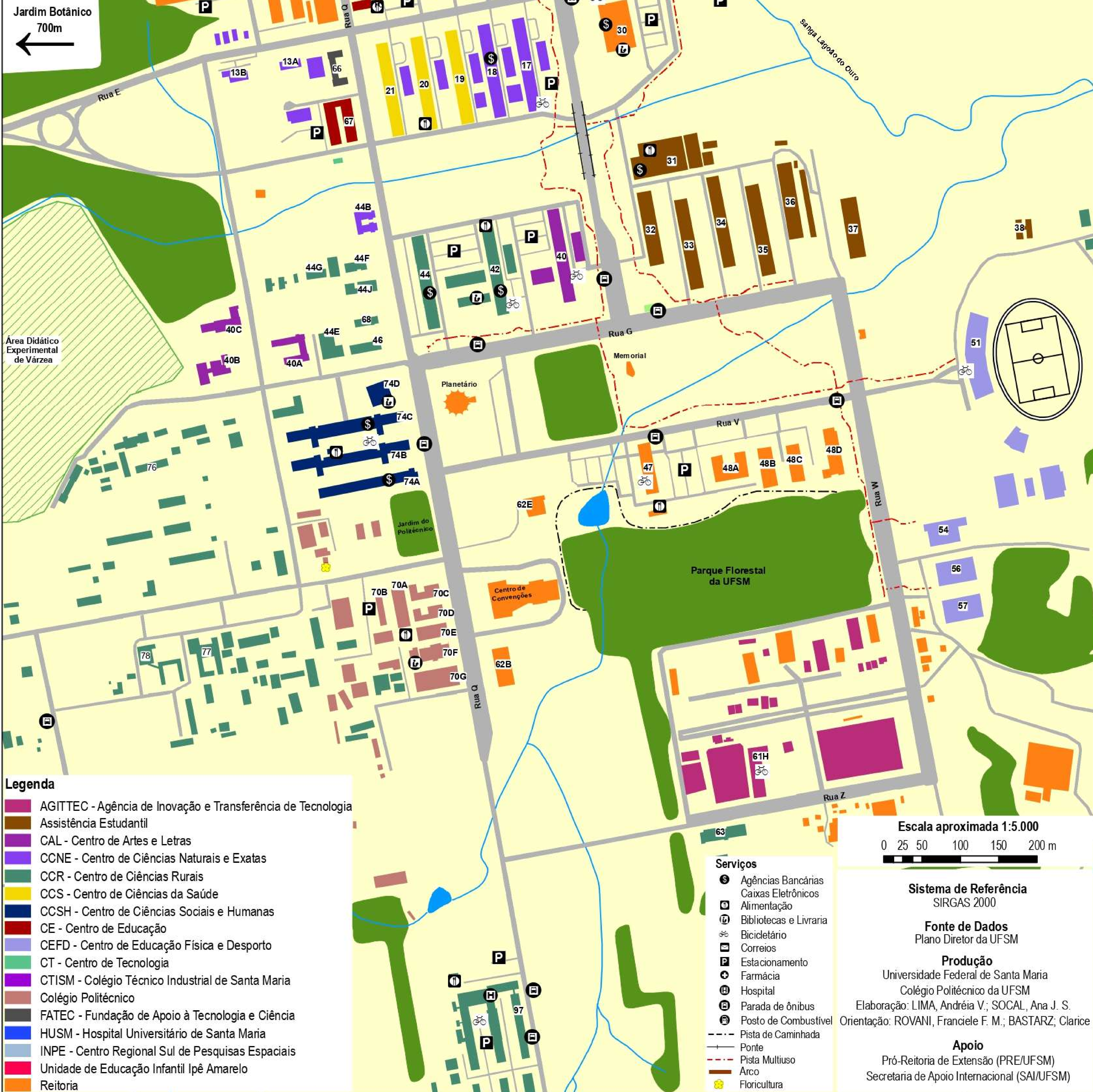
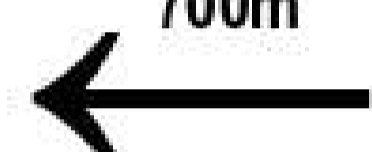
Afternoon: 2:00 to 5:00 p.m.



Click here to be
redirected to
Google Maps.



Jardim Botânico
700m



- Legenda**
- AGITTEC - Agência de Inovação e Transferência de Tecnologia
 - Assistência Estudantil
 - CAL - Centro de Artes e Letras
 - CCNE - Centro de Ciências Naturais e Exatas
 - CCR - Centro de Ciências Rurais
 - CCS - Centro de Ciências da Saúde
 - CCSH - Centro de Ciências Sociais e Humanas
 - CE - Centro de Educação
 - CEFD - Centro de Educação Física e Desporto
 - CT - Centro de Tecnologia
 - CTISM - Colégio Técnico Industrial de Santa Maria
 - Colégio Politécnico
 - FATEC - Fundação de Apoio à Tecnologia e Ciência
 - HUSM - Hospital Universitário de Santa Maria
 - INPE - Centro Regional Sul de Pesquisas Espaciais
 - Unidade de Educação Infantil Ipê Amarelo
 - Reitoria

- Serviços**
- Agências Bancárias
 - Caixas Eletrônicas
 - Alimentação
 - Bibliotecas e Livraria
 - Bicicletário
 - Correios
 - Estacionamento
 - Farmácia
 - Hospital
 - Parada de ônibus
 - Posto de Combustível
 - Pista de Caminhada
 - Ponte
 - Pista Multiuso
 - Arco
 - Floricultura

Escala aproximada 1:5.000
0 25 50 100 150 200 m

Sistema de Referência
SIRGAS 2000

Fonte de Dados
Plano Diretor da UFSM

Produção
Universidade Federal de Santa Maria
Colégio Politécnico da UFSM
Elaboração: LIMA, Andréia V.; SOCAL, Ana J. S.
Orientação: ROVANI, Franciele F. M.; BASTARZ; Clarice

Apoio
Pró-Reitoria de Extensão (PRE/UFSM)
Secretaria de Apoio Internacional (SAI/UFSM)

International Orientation Week

Several **activities** are carried out this week, such as:

- Processing of documentation and enrollment;
- Portuguese classes;
- Sightseeing tours.

More information about orientation week will be sent later by email.

For other important dates at UFSM, consult our **academic calendar**.

UFSM course contents can be found **here**.

International Friend

The international friend program was designed to bring about **integration between international students and volunteer members of the UFSM academic community.**

The **international friend** provides assistance to the international student in their first few weeks at UFSM, you can discover more about it in **this link**.

Exchange students will be given the contact information of **a person willing to help** with any questions regarding arrival and getting settled in.

Housing in Santa Maria

The **“Host an International Student”** program provides a list of contacts of people from the Santa Maria community who wish **to host international students in their homes.**

We emphasize that the residences are private and UFSM has no responsibility in this kind of contract, being the sole **responsibility of the student.** You can discover more about it in **this link.**

More information about housing in Santa Maria can be found on **rental apps as well as real estate and accomodation websites.**

The university campus is located in Camobi, 10 km from downtown Santa Maria. You can find a place to live in Camobi or in any other neighborhood.

The main advantage of living in Camobi is the proximity to UFSM and the short commute time. In addition, the university campus is a great option for leisure activities and outdoor sports.

The advantage of living downtown is the greater variety of shopping and entertainment options. Travel time from downtown to Camobi is approximately 40 minutes, which can vary depending on traffic and means of transportation.

Tomadas e voltagens



The current official standard for plugs and sockets is the **three-prong** outlet, but you can also find two-prong outlets in some places.



The voltage in the city of Santa Maria is 220 Volts, so make sure your devices are designed to use this voltage or are dual-voltage.

City Transportation

University students have a **50% discount on bus fare** (public transportation), which currently costs **R\$2,25** after the discount.

To obtain the discounted fare, you must register as a student at the **ATU (Associação dos Transportadores Urbanos de Passageiros de Santa Maria, the Santa Maria Public Transportation Association)**. To do this, you will need to take your certificate of enrollment (comprovante de matrícula) and proof of address to the ATU as soon as you have completed enrollment at UFSM.

To **check bus routes and schedules**, you can download the **Urmob** app.



DISPONÍVEL NA

App Store



DISPONÍVEL NO

Google Play

University Restaurant

UFSM has a university restaurant (RU) that offers **3 meals a day** (breakfast, lunch and dinner).

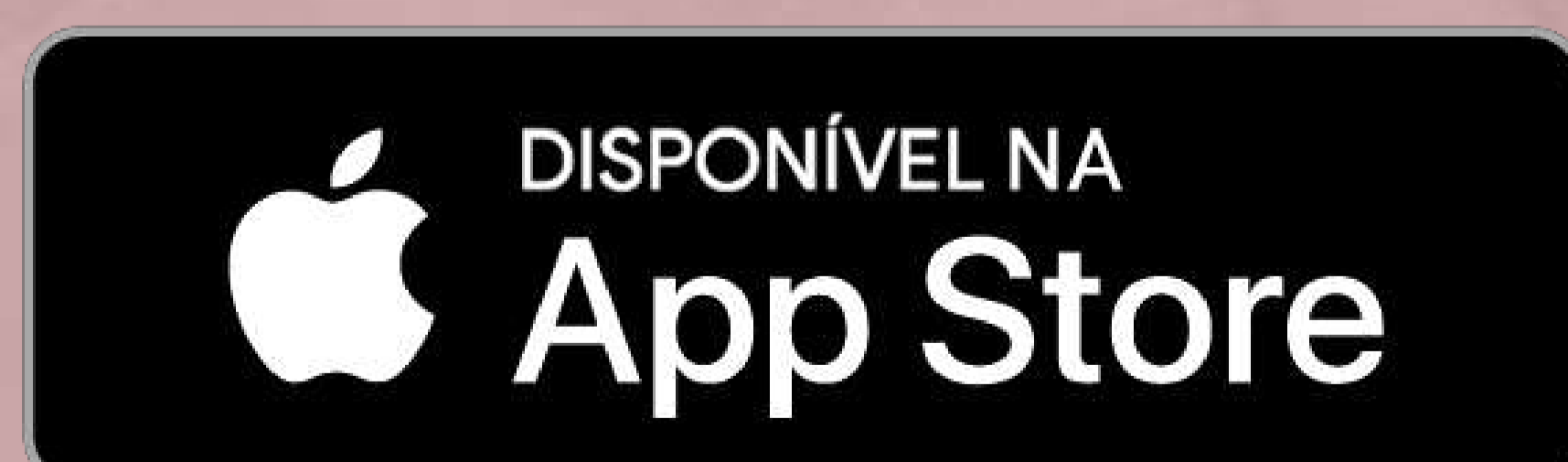
The price of meals for regularly enrolled students at UFSM is **R\$2.50** (two reais and fifty cents). Students whose exchange program provides meal stipends (AUGM) do not pay for meals at RU.

To gain access to the restaurant, students must apply for an **RU card** at the **UFSM Student Portal**. Students must also schedule their meals in advance on the UFSM app or at the University Restaurant portal.

UFSM App

This resource provides students and employees with access to a number of features, including the university restaurant menu, meal scheduling, library book renewals, student grades and absences for the current semester and bus schedules. The app also provides a digital version of the Student Card, (e-card), which can be used in place of its physical version.

Download it here:



At the end of your exchange program

When your exchange period is over, the International Affairs Office (SAI) will forward your academic transcript to your home university within **30 days**.

However, the academic transcript will only be issued if you have **no overdue charges or books on loan from the library and other UFSM services**. Therefore, be sure you return any books taken during the exchange period and don't forget to come by SAI to say **goodbye!**

Once again, we wish you a **pleasant stay** during your study period at UFSM!

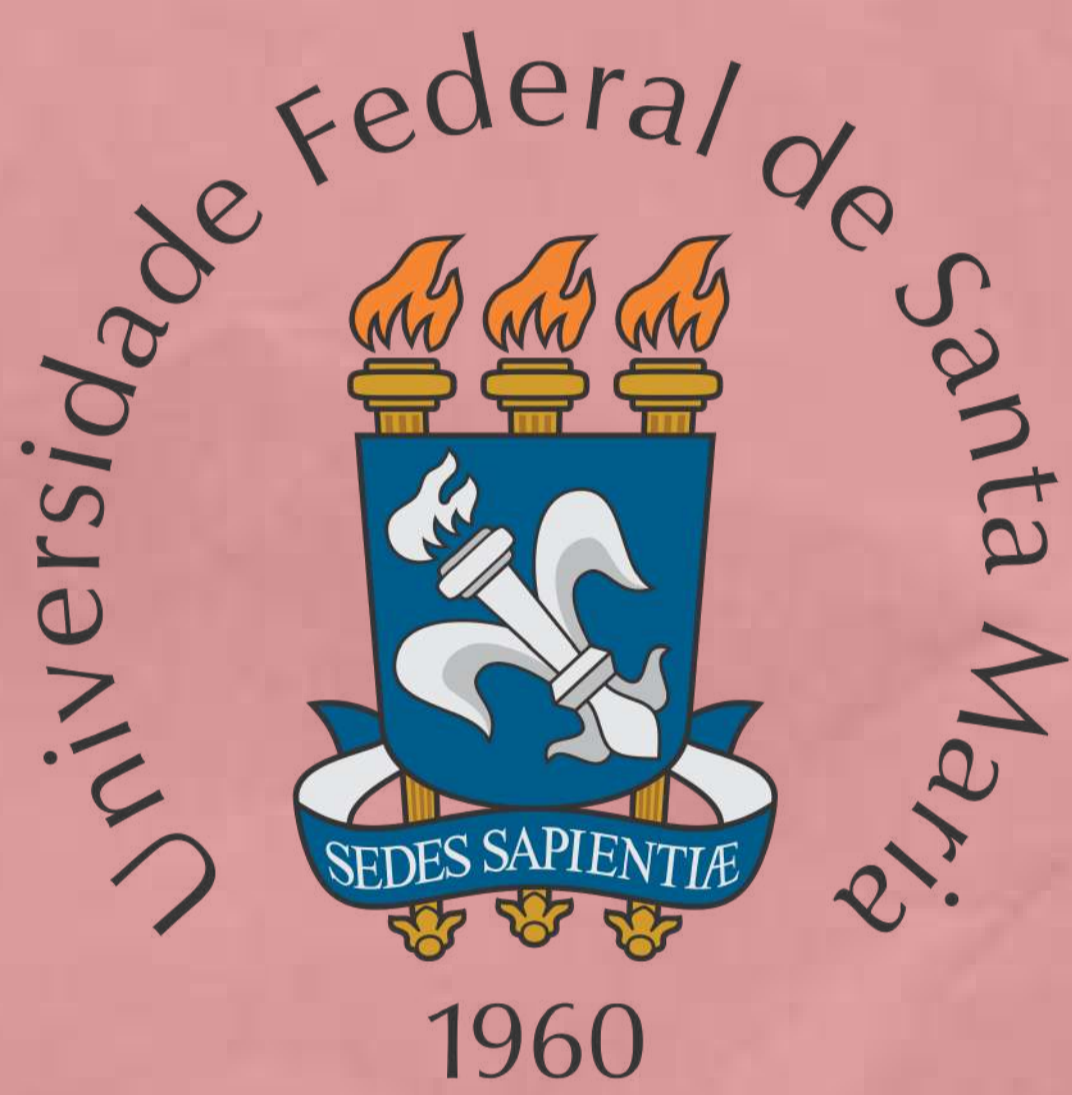
Useful contacts



@sai.ufsm

e-mail: sai@ufsm.br

website



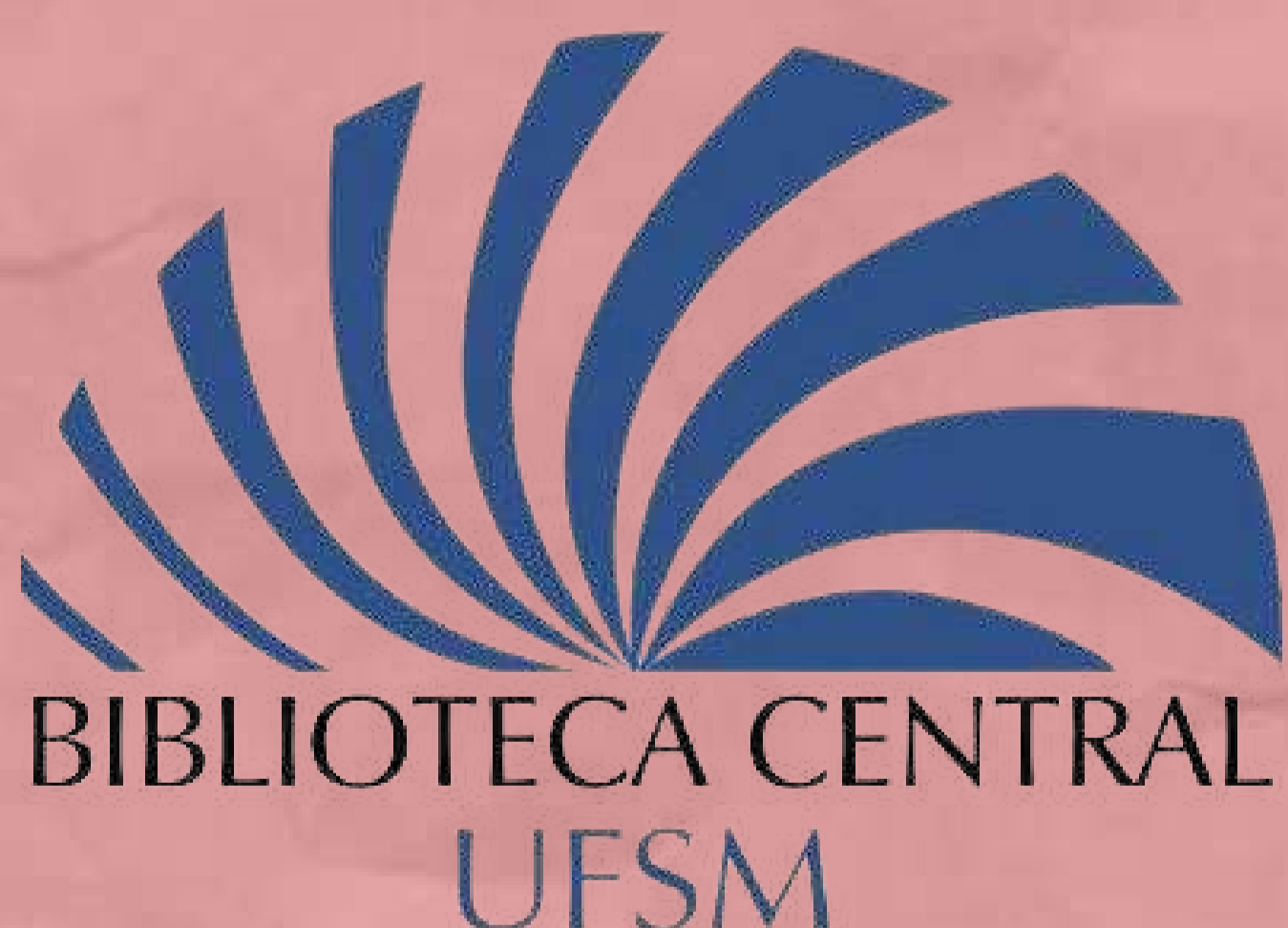
@ufsm.br

website



@ru.ufsm.sm

RU portal



@bibliotecacentralufsm

Library Portal

Emergency Contacts

Police	190
Women's Police Station	55 55 3217-4485
Federal Police	55 55 3218-9000 or 194
Ambulance (SAMU)	192
Emergency Unit	55 55 3221-2714
Fire Brigade	55 55 3221-2121 or 193
University Emergency Service	55 55 9 9197-4769
Santa Maria Bus Station	
Downtown	55 55 3222-4747
Camobi	55 55 3225-1183



Main campus entrance



Planetarium



Obelisk

