



Fact sheet 2023

Institutional information

University	Universidade Federal de Santa Maria (UFSM)
President	Luciano Schuch
Website	https://www.ufsm.br
Director of International Affairs	Paulo Bayard Dias Gonçalves
Associate Director of International Affairs	Júlio César Cossio Rodriguez
Website of the International Affairs Office (SAI)	https://www.ufsm.br/sai/

About UFSM

Positions in the **Times Higher Education (THE)** ranking:

- 29th · Latin America
- 7th · Brazil

129 undergraduate programs, with more than **22,000 students enrolled**.

110 graduate programs, with **5,000 students enrolled**:

- 14 specialization degrees;
- 62 master's degrees;
- 34 doctoral degrees.

Areas of knowledge:

- Agricultural Sciences;
- Biological Sciences;
- Health Sciences;
- Exact and Earth Sciences;
- Human Sciences;
- Applied Social Sciences;
- Engineering and Linguistics;
- Literature and Arts.

Contacts

International Affairs Office (SAI)	sai@ufsm.br
Director of International Affairs (institutional coordinator)	Paulo Bayard Dias Gonçalves bayard@ufsm.br
Associate Director of International Affairs (associate institutional coordinator)	Júlio César Cossio Rodriguez julio.rodriguez@ufsm.br
Bilateral Agreements and Mobilities	Ariane Rossi sai.bilateral@ufsm.br
Student Relations	Caroline Mello · Ariane Rossi · Gracielli Mainardi sai.acolhimento@ufsm.br
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Academic information

Academic calendar	The UFSM academic year is divided into two semesters, foreseen in the Academic Calendar : <ul style="list-style-type: none">• First semester 2023: March - July;• Second semester 2023: August - December;
Openings	For the academic year of 2023, UFSM will offer two student places for each foreign partner university, in any area of knowledge for undergraduate or graduate students. More openings may be offered, according to the interests of the universities.

Degree programs	Students may opt to carry out the mobility program at any of the 4 four campuses. For information about the degree programs UFSM offers, please visit the Course Catalog .
Deadlines for nomination	<p>The partner universities must nominate students, according to the following deadlines:</p> <ul style="list-style-type: none"> • By June 15 (for mobility programs starting in the second semester of 2023); • By November 15 (for mobility programs starting in the first semester of 2024); <p>The nomination, which can be sent via letter or email, should contain the name of the student, the home university, the home country, the degree program at UFSM and the student's email address.</p>
Application deadlines	<p>The international student must send the required documents for application to sai.bilateral@ufsm.br, according to the following deadlines:</p> <ul style="list-style-type: none"> • By June 30 (for programs starting in the second semester of 2023); • By November 30 (for programs starting in the first semester of 2024); <p>Applications past these deadlines will not be accepted.</p>
Mobility extension	In exceptional cases and according to the criteria of each of the institutions involved, the student may request the extension of his or her academic activities for up to one additional academic semester. In this case, the student must present a new study plan approved by the coordinator of the undergraduate or graduate program at UFSM and by the host institution.

Expenses during the mobility program

Tuition	UFSM is a public university and does not charge tuition or academic fees.
Facilities available to students	Once enrolled at UFSM, international students have access to libraries, laboratories, university restaurants, sports facilities and other facilities offered to regular students.

Expenses paid by students

All expenses related to travel and housing are the full responsibility of the student, including, but not limited to visa, passport, travel expenses, insurance, meals, lodging and immigration documentation, except when there is a specific agreement providing for the coverage of one or more of these expenses.

Requirements and documents

Recommended language skills	The student should have basic Portuguese language skills in order to participate in the classes which are taught in portuguese.
Documentation required for application (before arriving at UFSM)	The student must send the following documents in a single PDF file to sai.bilateral@ufsm.br , according to the deadlines established in this <i>Fact sheet</i> : <ol style="list-style-type: none">1. Copy of passport;2. Proof of enrollment at the home institution;3. Current academic transcript;4. <u>International student application form</u> (must be typed rather than handwritten). In the study plan, the candidate should list academic activities to be carried out at UFSM. The plan will be sent to the office of the intended undergraduate or graduate degree program at UFSM for approval. Elaborating the study plan is the student's full responsibility, which includes researching the proposed classes (in the Course Catalog) and including the correct name and code for each class.
Acceptance letter	After the study plan has been approved and signed by the respective undergraduate or graduate program office, the International Affairs Office (SAI) will issue an acceptance letter to the student and his or her home university by email. After receiving the acceptance letter and buying the airline ticket, the student should send an email to sai.bilateral@ufsm.br , informing his/her arrival date at UFSM.

<p>Documentation required for enrollment (after arriving at UFSM)</p>	<p>At the beginning of the academic semester, the student should bring the following documentation to SAI, in order to obtain an enrollment number:</p> <ol style="list-style-type: none"> 5. Copy of passport with student visa; 6. Copy of international life, health and repatriation insurance; 7. Copy of Cadastro de Pessoa Física (CPF) (Brazilian social security number); 8. Copy of the Registro Nacional Migratório (RNM) (national migratory identification card).
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Upon arrival

<p>Welcome Week</p>	<p>Students should plan to arrive one week before classes begin for the foreign student welcome week held by SAI.</p>
<p>Housing</p>	<p>Students are responsible for finding housing, but SAI sends a list of options available through the International Student Hosting Program.</p>
<p>International Friend</p>	<p>Students may request to be paired with a student from UFSM who will help them to get settled in during their first few days in Santa Maria.</p>
<p>Portuguese classes</p>	<p>UFSM offers a week of free Portuguese classes during the Welcome Week. During the remainder of the semester, students may continue taking classes for an affordable fee.</p>
<p>Detailed information</p>	<p>Students will receive detailed information in the International Student Guide after receiving the acceptance letter.</p>