

Dear Colleagues,

Greetings from sunny Venice!

I copy in this email the colleagues in charge of outgoing mobility ([erasmus@unive.it](mailto:erasmus@unive.it)) so that they are aware of your deadline.

With this email I am sending you important information for you and your students who wish to study at Ca' Foscari University of Venice in frame of the ERASMUS+ Program during the academic year 2016/2017.

If you are not the person in charge of outgoing mobility in your institution, would you be so kind to forward this message to the right colleague?

I would be grateful if you could send me, in the nomination letter for incoming students, the following information:

**For the Sending Institution:**

- **Erasmus Code**

**For the Student**

- **Name and Surname**
- **Date of Birth**
- **Gender**
- **Email address**
- **Study Period** (fall semester; spring semester; whole academic year)
- **Level of studies** in the home university (undergraduate; graduate; Phd)
- **Study field** indicated in the Erasmus + agreement
- **Medical certificate for disability** (if any)

You can find attached a template nomination file, which can be fulfilled with the necessary information and our fact sheet for a.y. 2016/2017.

We are looking forward to continuing our fruitful collaboration.

Very best wishes,  
Lorena Canaku

International Office - Welcome Unit

Ca' Foscari University of Venice

[unive.it/international](http://unive.it/international)